

## **CITY OF INDEPENDENCE**

### ***PUBLIC SERVICES PARK MAINTENANCE (PART-TIME)*** ***(Monday-Friday 8am-12pm & Sunday 8a-10a) \$12-13/hr***

**OVERVIEW:** This is a part-time position from April 1 through November 30 involving unskilled and skilled work for the maintenance of county parks and recreational areas. An employee in this class is responsible for performing general maintenance tasks for the successful upkeep of the grounds and facilities in the county parks. Duties are performed under standard supervision and involves weekend and holiday assignments, not to exceed 24 hours a week. Reports to the Public Services Director.

#### **ESSENTIAL JOB DUTIES:**

- Prepares park and recreational areas for the safe use of the public by performing maintenance tasks including cleaning shelters, restrooms and related facilities, and performing minor building maintenance and repair tasks.
- Performs park grounds maintenance activities including trash removal, landscaping, occasional mowing, and litter control.
- Assists in the maintenance of sports fields and park grounds.
- Performs painting of park structures and makes minor repairs as needed; paints guard rails, fences, and other structures.
- Keeps vehicles and equipment cleaned, serviced and in good operating condition; performs minor field maintenance as may be required and reports needed repairs to supervisor.
- Installs and maintains park signs and markers.
- Maintains landscape areas including mulching, edging, weeding and planting flowers, trees, and plants when needed.
- Operates various types of motorized equipment including carts and mowers.
- Performs manual maintenance tasks using handheld equipment and tools such as string trimmers, pruning shears, shovels, rakes, etc.
- When directed, assists with traffic and crowd control at various park and recreation events.
- Greet park patrons to provide a positive first impression including guests that reserve shelter houses.
- Performs related duties as required.

**TRAINING & EXPERIENCE:** Graduate of a standard high school or the equivalency, supplemented by work experience; or any combination of training which provides the desired knowledge, skills and abilities.

#### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Possession of a valid motor vehicle operator's license.
- Must be willing to work weekends and holidays.
- Must have or be able to obtain a valid driver's license. Must be able to obtain related certifications/licenses, as required.

**WORKING CONDITION:** While performing the duties of this job, the employee is frequently required to use hands to finger, handle, feel or operate objects, tools, or controls, kneel, crouch or crawl and reach with hands and arms. The employee must be able to lift forty (80) pounds or more to a height of four (4) feet or more. Must be able to work extended periods of time using heavy duty powered hand tools such as chain saws, weed eaters, etc. or to use hand tools such as hammers, shovels, rakes, etc., often under adverse weather conditions. Must be able to stand and/or walk for extended periods of time. Eye sight must be correctable to 20/20 vision. Hearing must be within normal acceptable range of 20-25 with or without a hearing aid. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.