

**Strategic Action Committee (SAC)**

**Meeting Minutes – Thursday - June 19, 2008 – 6:00 pm**

---

**Opening**

Committee Members attending: Chris Reinersman, Rodney Crice and Mike Warth. Jake Stremmel.

Also present: Keith Logsdon and Jenna Haverkos from the Northern Kentucky Area Planning Commission. Craig Gossman, AIA, Principal-In-Charge of Kinzelman, Kline and Gossman.

The meeting started at 6:05pm and Chairman Crice announced the committee lacked a quorum but Mr. Stremmel would be here later.

**Presentation from Craig Gossman**

Craig Gossman gave a shortened presentation of the original Community Small Area Study which was presented to City Council to educate them on the study findings. Mr. Gossman reviewed the context, market study findings, process inputs, design concepts, recommendations and implementation of the study. Mr. Gossman, Mr. Logsdon and Mrs. Haverkos answered questions from the committee members and the audience.

**Review of Publicity for the Committee**

Mr. Crice informed the committee the ISAC information was added to the City's Newsletter seeking volunteers and publicizing the committee meetings. Mr. Reinersman agreed to head up the effort to get a booth and coordinate distribution of handout materials.

**Adoption of Minutes from May 2008 Meeting**

Jake Stremmel arrived at 6:50 pm and the committee had a quorum. Mr. Stremmel made a motion to adopt the minutes from May 18<sup>th</sup>, 2008. Mr. Reinersman seconded the motion. The Motion Passed unanimously (4-0).

**Creation of Sub-Committees and Approval of Task Lists**

The committee members discussed the creation of subcommittees. Crice presented a task list which listed tasks for each committee. Committee Members discussed the size of the sub-committees but the consensus was to wait until we see how many applications we receive from the 4<sup>th</sup> of July celebration and over the next month.

Committee Members decided on creating four sub-committees, Design Guidelines, Zoning Update, Historic Preservation and City Beautification. Mr. Reinersman would chair the Historic Preservation, Mr. Warth would chair the City Beautification, Mr. Stremmel would chair the Design Guidelines with Mr. Crice as vice-chair and Mr. Metzger would chair the Zoning Update Sub-Committee.

The task list, as presented by Mr. Crice, was reviewed and agreed upon. Mr. Crice made a motion to adopt the creation of sub-committees, chair nominations and the task list. Mr. Reinersman seconded the motion. The motion passed unanimously (4-0).

**Strategic Action Committee (SAC)**

**Meeting Minutes – Thursday - June 19, 2008 – 6:00 pm**

---

**Motion to Adjourn**

A motion to adjourn was made at 8:30pm by Mr. Crice. Mr. Warth seconded. Motion Passed Unanimously (4-0). The next committee meeting is scheduled for Thursday, July 17<sup>th</sup>, 2008. All meetings will be held at the Senior/Community Center.

PREPARED BY : \_\_\_\_\_ - Secretary

APPROVED BY: \_\_\_\_\_ - Chairperson

DATE: July 17<sup>th</sup> 2008